



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF BAYBAY CITY

November 11, 2021


**DIVISION MEMORANDUM**

No. 572, s. 2021

**SGOD CONSULTATIVE MEETING AND HIV AWARENESS CAMPAIGN**

TO: All SGOD Personnel

1. The field is hereby informed that there shall be a **Consultative Meeting for SGOD personnel and HIV Awareness Campaign** to be conducted on **November 29, 2021**, the venue will be announced later.
2. The activity aims to:
  - a. disseminate DepEd updates;
  - b. report section's accomplishments and updates for the month;
  - c. issues and concerns;
  - d. conduct HIV awareness to SGOD personnel;
3. Participants to this activity are all SGOD Personnel.
4. Observance of health and safety protocols mandated by the local IATF are strictly enjoined for the duration of the activity.
5. Expenses for the meals and snacks shall be charged to **AC-21-6470-HRTD-017** fund while travel expenses of the participants shall be charged to local/school funds subject to the usual accounting and auditing rules and regulations.
6. This memo shall also serve as the travel authority of the division personnel.
7. Immediate dissemination of and strict compliance with this memorandum are desired.

  
**CARMELINO P. BERNADAS, Ph.D, CESO VI**  
Asst. Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

Enclosures: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

MEETING

ADVOCACY



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