



Republic of the Philippines
Department of Education
 REGION VIII
SCHOOLS DIVISION OF BAYBAY CITY
 Diversion Road Brgy. Gaas Baybay City, Leyte

November 17, 2021

DIVISION MEMORANDUM

No. 164, s. 2021

RE - ORIENTATION AND WORKSHOP ON THE SCHOOL-BASED FEEDING (MILK COMPONENT) PROGRAM SY 2021 - 2022

To: All Elementary School Head
 Chief Education Supervisor –SGOD
 Division Accountant
 Division Supply Officer
 Health and Nutrition Personnel
 All others concerned

- This office through the School Health and Nutrition Section (SHNS) of the School Governance and Operations Division (SGOD) will conduct a Re - orientation and Workshop on School-Based Feeding Program (SBFP) Milk Component implementation for the SY 2021 -2022 at Baybay I Central School on December 3, 2021.

Schedule of the activity

	DISTRICTS	NO. OF PAX
BATCH I (AM)	1,2,3,4,5 & 6	36
BATCH II (PM)	7, 8, 9 & 10	34

- The objectives of this activity are the following:
 - Re - orient the participants on SBFP implementation for the SY 2021 -2022
 - Identify best practices and strategies in the implementation of the SBFP
 - Discuss financial matters in its implementation
 - Other matters
- The participants of this activity are all Elementary School Heads, SGOD Chief, Division Accountant, Division Supply Officer SHNS personnel and one SGOD staff. This will serve as the travel authority of the division participants. School participants are advised to bring the following:
 - Laptop
 - SBFP Form 1
- Expenses incurred on this activity shall be charged against **SBFP FY 2020 Fund** subject to the usual accounting and auditing rules and regulations.

BAYBAY CITY DIVISION

RELEASED

DATE: 24 NOV 2021 2:45 pm

BY: [Signature]
 BAYBAY CITY, LEYTE

[Signature]
CARMELINO P. BERNADAS, PhD., CESO VI
 Assistant Schools Division Superintendent
 OIC - Office of the Schools Division Superintendent

