



Republic of the Philippines
Department of Education
REGION VIII (EASTERN VISAYAS)
SCHOOLS DIVISION OF BAYBAY CITY

Office of the Schools Division Superintendent

April 29, 2025

OFFICE MEMORANDUM

No. 032 s. 2025

CUSTOMER SATISFACTION MANAGEMENT (CSM) FACILITATORS MEETING

TO: This Division Personnel
All CSM Facilitators
All Others Concerned

1. This office, hereby request all CSM Facilitators to attend a meeting to discuss relevant matters and present Q1 status CSM reports of their respective section on April 30, 2025, at 9:00 a.m. at the Office of AO of the Schools Division Office of Baybay City, Diversion Road, Brgy. Gaas, Baybay City, Leyte.
2. The flow of the activity is as follows:
 - a. Reading and approval of the minutes of the previous meeting
 - b. Presentation of Q1 CSM data on the different sections
 - Legal Section
 - Budget Section
 - Cash Section
 - SGOD Section
 - Personnel Section
 - Records Section
 - ICT Section
 - OSDS
 - CID Section
 - Supply Office
 - c. Ways Forward
3. Enclosed is the list of CSM Facilitators to attend.



Diversion Road Brgy. Gaas Baybay City, Leyte
Telephone No.:(053) 563-7615
E-mail: baybay.city@deped.gov.ph





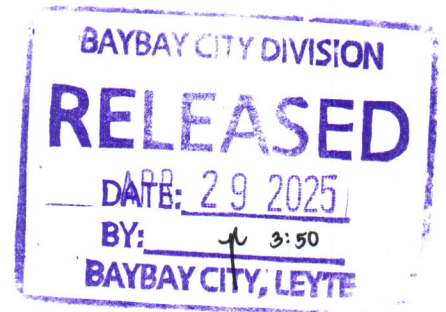
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4. Immediate dissemination of and strict compliance with this memorandum are desired.

MANUEL P. ALBAÑO, PhD CESO V
Schools Division Superintendent

Enclosure: None
Reference: None
Allotment:

To be indicated in the Perpetual Index under the following subjects
REGULAR CSM MEETING SECTION UPDATES



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List of CSM Facilitators

Section	Name of Facilitator
Legal	Aisid Carmel Asilom
Budget	Kristine Jay Ann Bulawan
Cash	Kriselle Jay Marie Paraiso
SGOD	Jocelle Sta Iglesia
Personnel	Christie Mae Lariosa
Records	Mary Rose V. Bayo
ICT	Christine Joy Dawal Palero
OSDS-SDS	Myca Cadayong Catibo
CID	Glorie Kieth B. Rapas
Supply	Jennilyn Son
Overall Consolidator	Arsenia A. Baliad



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