Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF BAYBAY CITY

June 29, 2026

OFFICE MEMORANDUM
No. 055 s. 2026

CID WEEKLY CONFERENCE-DISCUSSION ON SCHOOL MONITORING AND SUPERVISION

TO: This Office
Clusters In-Charge
Education Program Supervisors (CID)

1. This ofiice informs the Curriculum Implementation Division (CID) that a weekly conference will be conducted starting July 13, 2026 every Monday immediately following the flag ceremony at the CID Office. The purpose of these meetings is to review, update and discuss all observations, findings, recommendations and action points gathered from recent school visits, instructional supervision and monitoring activities across all distrticts/clusters.

2. The meeting agenda shall include the following items:
   a. Presentation and consolidation of observations & findings from school visits and monitoring activities.
   b. Analysis of strengths, gaps and common issues identified.
   c. Review of compliance with standards, policies and programs
   d. Development of recommendations, interventions and action plans
   e. Assignment of responsibilities and schedule for follow-up activities
   f. Other relevant business.

3. All participants are requested to bring completed monitoring forms, personal notes and related reports to every meeting for proper consolidation and reference.

4. Regular attendance and full participation are required from the Chief Education Supervisor (CES), Clusters In-Charge (CICs) and all 10 Education Program Supervisors (EPS). This is to ensure consistent quality of education and effective implementation of programs in all schools under the division.

5. Immediate dissemination of this memorandum to all concerned personnel is directed to allow adequate preparation and ensure full participation.

MANUEL P. ALBAÑO PhD, CESO V
Schools Division Superintendent
SO 718 s. 2020

BAYBAY CITY DIVISION RELEASED JUN 29 2026 9:55a

Diversion Road, Brgy. Gaas, Baybay City, Leyte
(53) 563-7615
baybay.city@deped.gov.ph
Department of Education, Schools Division of Baybay City