



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF BAYBAY CITY

Office of the Schools Division Superintendent

September 21, 2026

DIVISION MEMORANDUM

No. 750, s. 2026

**LIHOK BAYBAY SCOUTING MOVEMENT
MEMBERSHIP REGISTRATION CAMPAIGN 2026**

To: Division Office Personnel
Cluster Heads
Secondary & Elementary School Heads (Public & Private)
All Others Concerned

1. The Boy Scouts and Girl Scouts of the Philippines (BSP & GSP) are actively working to revitalize their programs in schools through various initiatives. These include promoting membership, strengthening the quality of scouting programs, and encouraging the participation of students and DepEd officials in scouting activities, recognizing the positive impact of scouting on youth development and citizenship.
2. Pursuant to DepEd Order 76 & 86, s. 2012, which encourages school-based scouting activities for better access for most learners and in line with the office commitment to support the scouting program and subsequently increase the participation, the office informs the field on the Conduct of the Scouting Membership Registration Campaign for this year as prerequisites for learners and other volunteer individuals to be able to participate in any scouting activities.
3. This office initiates processes and indicative adjusted activities, including the identified focal (see enclosure 1) for the smooth and timely conduct of the registration application of schools and learning centers to wit:
 - a. The school, through the scouting coordinator shall advocate the membership registration of the volunteered scouts and scouters (BSP & GSP) using the prescribed BSP editable registration form templates that can be downloaded using the link <https://tinyurl.com/2025bspregform>
 - a.1. BSP Registration Form –
Prepared in 3 set copies (encoded)
 - a.1.1 Application for Unit Registration (AUR) form **(long size)**
 - a.1.2 Application for Adult Registration (AAR) **(short size)**
 - a.1.3 Application for Additional Scout Registration (ASR) **(short size)**
 - * P50.00 for Scout
 - * P60.00 for Unit Leader/Teacher
 - * P100.00 for Institutional Leader/School head/SDO Personnel



Diversion Road, Brgy. Gaas, Baybay City, Leyte
(53) 563-7615
baybay.city@depd.gov.ph

Note: The AAR form shall be accomplished by all BSP Adult Scout registrants

a.2. GSP Registration Form (**long size**) – **Handwritten**

Prepared in 3 copies (1 original and 2 xerox copies)

* P 50.00 for Scout/Adult/Teacher/Troop Leader/School Head

* P 7.50 for Troop fee (per troop registration)

Note: Use the issued membership registration template, prescribed sizes, and avoid deleting rows/columns and writing the computation in the form, the school may attach an additional sheet of their payment computation as a reference with the school name/district and contact number.

- b. The school membership application form, once accomplished and completed with the registration fees, shall be forwarded and submitted by the school head or COS/NTP during the set schedule for the division registration.
4. The utmost and continued support of our active scouting coordinators is highly needed for an organized and smooth conduct of this year's registration campaign. Thus, the identified District BSP and GSP coordinators, together with the Division Scouting Composite Team **wearing scouting uniform**, are requested to facilitate the **DIVISION SCOUTING MEMBERSHIP REGISTRATION DAY** on **September 25, 2026, 8:00 AM to 5:00 PM at BCDEC.**
5. Attached also is the List of Division Scout Composite Team and District Scouts Focal that will spearhead the various school/district/division scouting activities for the school year 2026-2027 as we engage, realizing the ideals of the Lihok Baybay Scouting Movement all for the benefit of our young Baybayanon scouts (see attached Enclosure 2).
6. Expenses incurred on the said activity shall be charged against MOOE/Local Funds subject to usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this memorandum are desired.

MANUEL P. ALBAÑO PhD, CESO V
Schools Division Superintendent

Enclosures: As stated

References: As stated

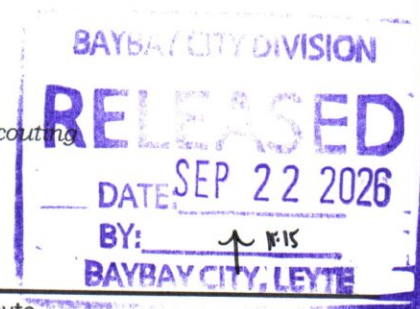
To be indicated in the Perpetual Index under the following subjects:

Activities

Membership

Registration

Scouting



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Enclosure to Division Memorandum No. 750, s. 2026

Scouting Membership Registration Day Facilitators (Division Level)

Cluster	District	Schedule	Coordinator (Facilitators)	Division Focal
Cluster 1	Baybay 1	AM September 25, 2026, 8:00 to 12:00 NN	Jasher Anthony S. Rosello (BSP)	A. Baliad R. Daño H. Cornico, WBH P. Luzon, WBH A. Albaladejo, R. Arceo, WBH R. Loreto S. Godoy
	Baybay 1		Nora Tabudlong Omega (GSP)	
	Baybay 3		Joserico C. Valenzona (BSP)	
	Baybay 3		Mila Theresa Veloso (GSP)	
Cluster 2	Baybay 2	PM September 25, 2026, 1:00 to 5:00 PM	Jethro Anthony S. Rosello (BSP)	
	Baybay 2		Maria Nena Esquibel (GSP)	
	Baybay 4		Archival Dejadena (BSP)	
	Baybay 4		Letecia Sabejon (GSP)	
Cluster 3	Baybay 5	AM September 25, 2026, 8:00 to 12:00 NN	Russel D. Esperanza (BSP)	
	Baybay 5		Racquel M. Torres (GSP)	
	Baybay 6		Efren G. Cuasito (BSP)	
	Baybay 6		Roselle A. Kaagbay (GSP)	
	Baybay 10		Rodward Callago (BSP)	
	Baybay 10		Lalaine Topia (GSP)	
Cluster 4	Baybay 7	PM September 25, 2026, 1:00 to 5:00 PM	Henry M. Cornico (BSP)	
	Baybay 7		Maria Gina J. Oquias (GSP)	
	Baybay 8		Gina C. Oquias (BSP)	
	Baybay 8		Eva Ababat (GSP)	
	Baybay 9		Frank Ray G. Ompoy (BSP)	
	Baybay 9		Cindy Munez (GSP)	

Enclosure to Division Memorandum No. _____, s. 2026

COMPOSITION OF BSP & GSP FOCAL SY 2026-2027

Division BSP Composite Team

Designation	Focal
Division Coordinator	BSP
Division Coordinator	GSP
Division Co-coordinator	BSP (Elementary Focal)
Division Co-coordinator	BSP (Junior High Focal)
Division Co-coordinator	BSP Senior High Focal (Cluster 1&2)
Division Co-coordinator	BSP Senior High Focal (Cluster 3&4)
Division Co-coordinator	BSP ALS/Learning Center Focal
BSP Leyte Council Executive Board Member	
Lihok Baybay Scouting Movement Secretariat	

District BSP Focal

BSP District Focal	District	Coordinator
BSP Coordinator	Baybay 1	Jasher Anthony S. Rosello
BSP Coordinator	Baybay 2	Jethro Anthony S. Rosello
BSP Coordinator	Baybay 3	Joserico C. Valenzona
BSP Coordinator	Baybay 4	Archival Dejadena
BSP Coordinator	Baybay 5	Russel D. Esperanza
BSP Coordinator	Baybay 6	Efren G. Cuasito
BSP Coordinator	Baybay 7	Henry M. Cornico
BSP Coordinator	Baybay 8	Gina C. Oquias
BSP Coordinator	Baybay 9	Frank Ray G. Ompoy
BSP Coordinator	Baybay 10	Rodward Callago

District GSP Focal

GSP District Focal	District	Coordinator
GSP Coordinator	Baybay 1	Nora Tabudlong Omega
GSP Coordinator	Baybay 2	Maria Nena Esquibel
GSP Coordinator	Baybay 3	Mila Theresa Veloso
GSP Coordinator	Baybay 4	Letecia Sabijon
GSP Coordinator	Baybay 5	Racquel M. Torres
GSP Coordinator	Baybay 6	Roselle A. Kaagbay
GSP Coordinator	Baybay 7	Maria Gina Jabines Oquias
GSP Coordinator	Baybay 8	Eva Ababat
GSP Coordinator	Baybay 9	Cindy Munez
GSP Coordinator	Baybay 10	Lalaine Topia

