



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF BAYBAY CITY

Office of the Schools Division Superintendent

October 13, 2026

DIVISION MEMORANDUM

No. 830, s. 2026

**DISSEMINATION OF PHILHEALTH CIRCULAR NO. 2026-0015 OR
COVERAGE OF SOLO PARENTS AND THEIR CHILDREN OR DEPENDENTS TO
THE NATIONAL HEALTH INSURANCE PROGRAM (NHIP) AND
PHILHEALTH EMPLOYEE SHARE ISSUES AND CONCERNS**

TO: The Assistant Schools Division Superintendent
The Chief Education Supervisors
All Clusters in-charge
All School Heads/Administrators
PhilHealth Employers' Engagement Representative (PEER)
All Others Concerned

1. The attached **PhilHealth Circular No. 2026-0015** (Coverage of Solo Parents and Their Children or Dependents to the National Health Insurance Program (NHIPC)) is issued pursuant to Section 2(a) and 12 of R.A. No. 11861 or the Expanded Solo Parents Welfare Act.
2. One of the salient provisions in this PhilHealth Circular is that **all solo parents and their children or qualified dependents registered** in the Solo Parents Office (SPO) or Solo Parents Division (SPD) of the Municipality, City, or Provincial Social Welfare Development Office **shall be automatically covered** in the National Health Insurance Program (NHIP).
3. The said PhilHealth Circular also provides that the premium contributions of all **qualified and registered solo parents** shall be paid by the National Government: Provided, that **premium contributions** of the solo parents **in the formal economy** shall be **shared equally by their employer and the National Government**.
4. Qualified and registered solo parents-employees in DepEd – SDO Baybay City shall have **zero (P 0.00) employee share**. However, due to **technological limitations of the payroll system** in DepEd – SDO Baybay City, the **minimum employee share** of the qualified and registered solo parents-employees **can only be set at two hundred pesos (P 200.00)**. Such residual amount may be refunded, subject to proper accounting and auditing procedures.

5. For registration process of the solo parents, please follow the instructions in the PhilHealth Circular under "**V. Policy Statements**" in "**E. Registration Process**" as attached herein.
6. For inquiries, please contact Mr. John Paolo A. Caintic, Administrative Officer II in the Payroll Services Unit and designated DepEd – SDO Baybay PEER.
7. Wide and immediate dissemination and compliance with this memorandum is desired.

MANUEL P. ALBAÑO, PhD, CESO V
Schools Division Superintendent

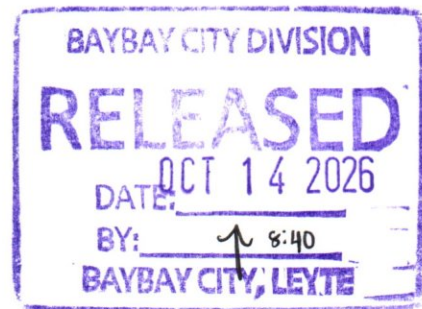
Enclosures: As stated

To be indicated in the Perpetual Index under the following subjects:

SOLO PARENTS

WELFARE

PHILHEALTH



PHILHEALTH CIRCULARNo. 0026-0015

TO : ALL SOLO PARENTS, NATIONAL GOVERNMENT AGENCIES, LOCAL GOVERNMENT UNITS, OTHER GOVERNMENT OFFICES, PRIVATE EMPLOYERS, AND ALL OTHERS CONCERNED

SUBJECT : Coverage of Solo Parents and Their Children or Dependents to the National Health Insurance Program (NHIP)

I. RATIONALE

Section 2(a) of Republic Act No. 11861, or the Expanded Solo Parents Welfare Act, declares it a State policy to promote social justice and improve the quality of life of solo parents by providing adequate social welfare benefits. In furtherance of this policy, Section 12(c) grants qualified solo parents automatic coverage under the NHIP being administered by the PhilHealth with premium contributions to be paid by the National Government: Provided, That the premium contribution of solo parents in the formal economy shall be shared equally by their employer and the National Government.

The Revised Implementing Rules and Regulations of Republic Act No. 11861 provide a transitory period for the Department of Budget and Management to identify and allocate the necessary funds. Consistent with Section 10 of Republic Act No. 11223, premium subsidies shall be funded through annual appropriations under the General Appropriations Act, thereby supporting the phased implementation of this policy.

II. OBJECTIVES

This PhilHealth Circular is issued to provide rules on the automatic coverage of all Filipino Solo Parents including their children or dependents under the National Health Insurance Program.

III. SCOPE

This PhilHealth Circular covers the NHIP membership registration, updating, premium contributions and benefits of Filipino Solo Parents including their children or dependents as registered either in the Solo Parent Office (SPO) or Solo Parent Division (SPD) of the Province, City or Municipality, respectively.

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IV. DEFINITION OF TERMS

- A. Children or Dependents** - those living with and dependent upon the solo parent for support who are unmarried, unemployed and twenty-two (22) years old or below, or those over twenty-two (22) years old but who are unable to fully take care or protect themselves from abuse, neglect, cruelty, exploitation, or discrimination because of a physical or mental disability or condition: Provided, that this definition shall only apply for purposes of availing the benefits under the R.A. 11861¹
- B. Department of Social Welfare and Development (DSWD) Solo Parents Centralized Database** - the list of Solo Parents who have been issued Solo Parent Identification Card (SPIC) and booklets by the SPOs and SPDs which are submitted to DSWD on a quarterly basis.²
- C. Direct Contributors** - those who have the capacity to pay premiums, are gainfully employed and are bound by an employer-employee relationship, or are self-earning, professional practitioners, migrant workers, including their qualified dependents, and lifetime members.³
- D. Electronic Premium Remittance System (EPRS)** - online platform that allows updating of employee list, premium remittance and reporting of employee contribution to PhilHealth.⁴
- E. Financially Capable** - a state where a person demonstrates clear capacity to pay for at least the minimum prescribed rate for health insurance premium contributions in the NHIP or spend for necessary expenditures for one's medical treatment as assessed and certified by DSWD, medical social workers, or social worker officers of the LGUs.⁵
- F. Financially Incapable** - a state where a person demonstrates clear incapacity to pay premium contributions or spend for necessary expenditures for one's medical treatment as assessed and certified by DSWD, medical social workers, or social worker officers of the LGUs.⁶
- G. Indirect Contributors** - all others not included as direct contributors, as well as their qualified dependents, whose premium shall be subsidized by the national government including those who are subsidized as a result of special laws.⁷
- H. Members in the Formal Economy** - workers with formal contracts and fixed terms of employment including workers in the government and private sector, whose premium contribution payments are equally shared by the employee and the employers.⁸

¹Section 3(b) of RA No. 11861, entitled "Expanded Solo Parents Welfare Act"

²Section 46, Article IX of the RIRR of RA 11861

³Section 4(f) of R.A. No. 11223 (UHC Act)

⁴Part IV (C) of PhilHealth Circular No. 2023-0010

⁵Part IV (B) of PhilHealth Circular No. 2022-0013

⁶Part IV (E), *ibid.*

⁷Section 4(o) of R.A. No. 11223 (UHC Act)

⁸Section 4(vv) of R.A. No. 10606

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- I. Municipal/City/Provincial Social Welfare and Development Office (M/C/PSWDO)** – agency or office under the Local Government Unit (LGU) that identifies and registers the Solo Parents and correspondingly issue the SPIC through the SPO/SPD.
- J. PhilHealth Accounts Information Management Specialist (PAIMS)** – designated Accounts Officer assigned to manage and monitor a specified number of employer accounts and tasked to coordinate with the employers as the Corporation's conduit. The PAIMS shall also ensure employer compliance to PhilHealth membership, registration, premium remittance and reportorial requirements.⁹
- K. PhilHealth Employers' Engagement Representative (PEER)** – the employer's authorized officer/ representative assigned to access the Electronic Premium Remittance System (EPRS) to handle the updating of membership registration and enrollment, premium remittance and reporting and facilitate the empowerment of the employee members on its rights and benefits as PhilHealth members.¹⁰
- L. Solo Parents Division (SPD)** - the unit or division in the Municipality's Social Welfare Development Office which reviews and verifies the documents submitted by the Solo Parent applicants and correspondingly issues the SPIC and Booklet.
- M. Solo Parents Identification Card (SPIC)** - the Solo Parent Identification Card issued to the solo parent as his/her competent proof of identification and the primary evidence of his/her status as a solo parent to enable him/her to avail of the benefits.¹¹ The SPIC contains the following information, on the frontal side: (1) The full name (first, middle and last name) of the solo parent; (2) Date and place of birth; (3) Residence and address; (4) Solo Parent category; (5) Photograph taken at the time of application or renewal of the SPIC; (6) Signature and/or thumbprint; (7) Validity period of the SPIC. At the dorsal side: (1) Name/s, birth date/s, and relation to the solo parent of the qualified children and/or dependents; (2) Signatures, names, and designations of City/Municipal Mayor and of the Head Social Worker of the C/MSWDO; (3) At the option of the solo parent, his/her contact details may be indicated.¹²
- N. Solo Parent ID System (SPIS)** - the official, cloud-based centralized platform mandated to modernize the administration of solo parent welfare under RA 11861. Moving beyond a basic database, it serves as a secure, end-to-end digital ecosystem that standardizes the registration, validation, and monitoring of eligible beneficiaries nationwide to eliminate the bureaucratic delays of traditional manual filing.¹³

⁹Section IV, Definition of Terms (F), Corporate Order No. 2023-0009, entitled "Conduct of Payroll Verification"

¹⁰PhilHealth Corporate Data Dictionary, Corporate Order No. 2023-0009.

¹¹Section 6 (ii), Article III of the RIRR of R.A. No.8972 as amended by R.A. No. 11861 or the "Expanded Solo Parents Act"

¹²Section 10 (a) & (b), Article IV of the RIRR of R.A. No. 8972 as amended by R.A. No. 11861 or the "Expanded Solo Parents Act"

¹³Draft DSWD, DFA,DILG, DTI Joint Memorandum Circular. Guidelines on the Implementation, Utilization, and Management of the Solo Parent ID System (SPIS)

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O. Solo Parents Office (SPO) - the office in the City or Provincial Social Welfare Development Office which reviews and verifies the documents submitted by the Solo Parent applicants and correspondingly issues the SPIC and Booklets.

P. Yaman ng Kalusugan Program (YAKAP) - an evolution of the PhilHealth Konsulta Program which builds on the previous program's foundations by redesigning provider engagement mechanisms for outpatient diagnostics and pharmaceuticals, improving access and shifting from reactive treatment to proactive wellness that keeps Filipinos "malayo sa sakit," with coverage designed to continuously evolve based on emerging healthcare needs.

In previous issuances, it has been called Primary Care Benefit 1 (PCB1), Expanded Primary Care Benefit (EPCB), PhilHealth Tsekap and PhilHealth Konsulta.¹⁴

V. POLICY STATEMENTS

- A. All solo parents and their children or qualified dependents registered in the SPO/SPD shall be automatically covered in the National Health Insurance Program (NHIP). Pursuant to R.A. No. 11861, their premium contributions shall be paid by the National Government. Provided, that premium contributions of the solo parents in the formal economy shall be shared equally by their employer and the National Government.
- B. The above-mentioned solo parents shall be enrolled with PhilHealth as principal members under the "Indirect Contributor" as membership type and "Solo Parent" as subtype in accordance with the registration and validation procedures prescribed under this PhilHealth Circular.
- C. Only those with valid SPIC shall be registered or tagged as "Indirect Contributors – Solo Parent." Applicants shall be advised of the importance of securing first the SPIC from the SPO/SPD of the concerned LGU in order to update their membership record to PhilHealth.
- D. Solo parents who also fall under the sub-categories of Indigent, Senior Citizens, Persons with Disability (PWD), or other applicable Indirect Contributor sub-categories shall retain their existing classification under said sub-categories. However, their Solo Parent details, including the Solo Parent Identification Card (SPIC) number and its period of validity, shall be entered into their record. This is to ensure that the qualified dependents of solo parents, twenty-two (22) years old and below, remain covered.

E. Registration Process

1. Walk-in

- a. The solo parent registrant shall submit to the nearest Local Health Insurance Office (LHIO) the following documents:
 - a.1. Duly accomplished PhilHealth Member Registration Form (PMRF). Until such time the revised PMRF is issued, applicant should write the "Solo



¹⁴Part IV(J) of P.C. 2025-0017

Parent" subtype and the "SPIC Number" right at the bottom of the "Indirect Contributor" membership type in Part IV of the current PMRF.

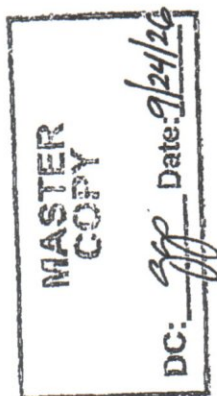
- a.2. Printed copy of the frontal and dorsal side of the duly issued SPIC.
 - a.3. Printed copy of the Solo Parent ID System (SPIS) record of the concerned member, once the SPIS becomes available.
 - b. Await the issuance of Member Data Record (MDR) and PhilHealth ID
2. Automatic Registration Through Database (SPIS)
- a. The centralized database of solo parents in the DSWD (SPIS) or that of the Municipal/City/Provincial Social Welfare and Development Office (M/C/PSWDO) may be accessed by PhilHealth to automatically enroll them and their children or dependents in the NHIP.
 - b. As the responsible office in registering the Solo Parents and the issuance of SPIC, the SPOs/SPDs shall perform the regular updating and migration to the DSWD solo parent centralized database (SPIS).
3. Applicants not found in the DSWD Solo Parent Centralized Database (SPIS) or those who are unable to present the SPIC shall instead be enrolled in the NHIP either as Direct Contributor – Self-Earning Individual or Indirect Contributor – Financially Incapable (or POS-FI), whichever is applicable, consistent with existing policies and guidelines on member registration.
4. Representatives transacting on behalf of the Solo Parent shall submit, in addition to the documents required as stated above, an authorization letter signed by the Solo Parent together with one (1) valid government-issued I.D. with photo of the representative.
5. Solo parents shall annually inform PhilHealth of the renewal of their Solo Parent Identification Card (SPIC) before the expiration of its validity. Failure to do so shall result in the automatic reversion of their membership classification to the applicable co-existing membership subtype upon the expiration of the SPIC. Consequently, the benefits and privileges accorded to solo parents under applicable laws and this PhilHealth Circular shall cease, unless and until a valid SPIC is submitted and the member's status is updated.

PhilHealth shall thereafter notify the member through SMS, or other available communication channels of such reversion and advise the member to submit proof of SPIC renewal for the appropriate updating or retagging of the Solo Parent membership classification.

6. Registration and Updating of Solo Parents in the Formal Economy

Solo parents in the formal economy shall accomplish the PMRF and attach a photocopy of the front and back portions of their SPIC and, once the SPIS becomes available, a printed copy of their SPIS record. These documents shall be submitted to their respective Human Resources Department (HRD), which shall, in turn, accomplish the Employer Certification of Solo Parent Employees (Annex A) certifying that the solo parents are their employees.

- a. The accomplished PMRF, copy of the SPIC, and the SPIS record (once the SPIS becomes available), and the employer's certification shall be submitted to the



nearest PhilHealth office through the employer's PEER, in coordination with the PAIMS.

- b. As an alternative to the employer-facilitated process under paragraph (a), employed solo parents may submit the documents personally to the nearest PhilHealth office, or through the PhilHealth Member Portal, in accordance with applicable policies and guidelines.
- c. The PhilHealth Membership Section or Local Health Insurance Office (LHIO) shall, at least every second quarter of the year, obtain and review the lists of solo parents issued a Solo Parent Identification Card (SPIC) by the City/Municipal/Provincial Social Welfare and Development Office (C/M/PSWDO). Employers shall be informed of members whose solo parent status has been verified against such lists. The corresponding report may be generated through the enhanced PhilHealth Membership System (PMS). A pro forma "Employer Advisory on Solo Parent Verification and Compliance" is prescribed as Annex B of this PhilHealth Circular. The PAIMS may likewise be utilized to facilitate the dissemination of the advisory to the concerned employers.

F. Premium Contributions

1. Pursuant to R.A. No. 11861, the premium contributions of solo parents shall be paid by the National Government, provided, that the premium contributions of the solo parents in the formal economy shall be shared equally by their employers and the National Government.
2. For purposes of premium remittance, the employer share shall be reflected and remitted in accordance with the applicable premium contribution schedule, while the portion corresponding to the National Government share shall be reflected in the system as non-collectible from the solo parent, subject to PhilHealth's system and operational guidelines pertaining to the EPRS and Remittance Report (RF1).

G. Benefit Entitlement

1. Solo parents and their qualified dependents shall be subject to the existing validation requirements under prevailing PhilHealth policies for benefit availment. They shall be entitled to the full range of benefits accorded to all members of NHIP, including PhilHealth YAKAP and GAMOT.
2. They shall select an accredited PhilHealth YAKAP Provider of their choice and undergo the required First Patient Encounter (FPE), subject to the applicable rules on provider assignment or selection, transfer, and benefit availment.
3. Likewise, Solo Parents and their dependents shall be entitled to the "No Co-payment"/"No Balance Billing" policy.

VI. PENALTY CLAUSE

Any violation of this PhilHealth Circular shall be dealt with and penalized in accordance with the pertinent provisions of Republic Act (RA) No. 8972, as amended by R.A. No. 11861 or the Expanded Solo Parents Welfare Act; R.A. No. 7875, as amended by R.A. Nos. 9241 and 10606 (National Health Insurance Act of 2013) and R.A. No. 11223

(Universal Health Care Act); and their respective Implementing Rules and Regulations, without prejudice to any applicable civil or criminal liability under existing laws.

The use or submission of falsified, spurious, or fraudulently obtained SPICs or any false or misleading information for purposes of registration, tagging, premium subsidy, or benefit availment is strictly prohibited and shall be subject to appropriate administrative, civil, and/or criminal liability.

Any improper registration, tagging, availment, or subsidy resulting from fraud, misrepresentation, or false information shall be subject to correction of membership records, recovery of improperly availed benefits or subsidies, and appropriate administrative, civil, and/or criminal action, without prejudice to other remedies available under existing laws, rules, and regulations.

VII. SEPARABILITY CLAUSE

In the event that any provisions of this PhilHealth Circular is declared unconstitutional or rendered invalid by any Court of Law or competent authority, provisions not affected by such declaration shall remain in full force and effect.

VIII. REPEALING CLAUSE

All PhilHealth Circulars, corporate issuances, orders, memoranda, rules and regulations, or parts thereof that are inconsistent with this PhilHealth Circular are hereby repealed, amended, or modified accordingly.

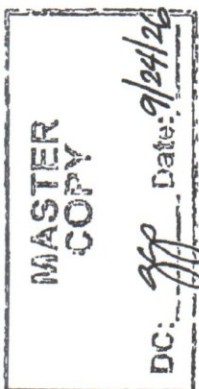
IX. DATE OF EFFECTIVITY

This PhilHealth Circular shall take effect on the date of its publication in a newspaper of general circulation or in the Official Gazette, whichever is earlier. Three (3) certified true copies shall be deposited in the Office of National Administrative Register (ONAR) at the University of the Philippines Law Center.

Beverly Lorraine C. Ho
BEVERLY LORRAINE C. HO, MD, MPH
Acting President and Chief Executive Officer

Date signed: 09-23-26

Coverage of Solo Parents and Their Children or Dependents to the National Health Insurance Program (NHIP)



Annex A: Employer Certification of Solo Parent Employees



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
Citystate Centre, 709 Shaw Boulevard, Pasig City
(02) 8662-2588 www.philhealth.gov.ph
PhilHealthOfficial X teamphilhealth

Employer Certification of Solo Parent Employees

This is to certify that the employees whose names appear in the attached list are solo parents, as evidenced by their respective attached Solo Parent Identification Cards (SPICs).

Supporting verification documents are likewise attached, consisting of screenshots of the official list of solo parents issued by the corresponding Solo Parent Office (SPO) or Solo Parent Division (SPD), and/or screenshots from the DSWD Solo Parents Centralized Database, bearing their respective names.

Date of Certification:

Employer's Name:

PhilHealth Employer Number (PEN):

PhilHealth Membership Information								Solo Parent Information		Employer's Remarks
	PIN	Last Name	First Name	Middle Name	Suffix	Date of Birth (mm/dd/yy)	Sex	Issuance Date (mm/dd/yy)	Expiry Date (mm/dd/yy)	
1										
2										
3										
4										
5										

This certification is issued in compliance with PhilHealth Circular No. _____. It is subject to verification and validation by PhilHealth. Any misrepresentation, false declaration, or submission of falsified documents shall be dealt with in accordance with applicable laws, rules, and regulations.

Issued this _____ day of _____, 20_____.

Signature over Printed Name

Employer or The employer's authorized representative

Position/Designation



Annex B: Employer Advisory on Solo Parent Verification and Compliance



Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre, 709 Shaw Boulevard, Pasig City

(02) 8662-2588 www.philhealth.gov.ph

PhilHealthOfficial X teamphilhealth

Date: _____

[Name of Employer / Company]

[Address]

SUBJECT: Employer Advisory on Solo Parent Verification and Compliance

Dear Sir/Madam:

This is a system-generated letter and does not require a signature.

Please be informed that the following employees reported in your latest Employer Certification of Solo Parent Employees (Annex A of PC 2026-_____) dated _____ were verified against the official list of solo parents maintained by the concerned Municipal/City/Provincial Social Welfare and Development Office (M/C/PSWDO):

No.	PIN	Name of Employee (Last, First, MI)	SPIC Number
Verified			
<u>1</u>			
<u>2</u>			
Unverified			
<u>1</u>			
<u>2</u>			

Kindly advise employees listed under "Unverified" to coordinate with their respective Local Government Unit (LGU) to have their Solo Parent Identification Card (SPIC) authenticated and to submit a copy thereof to PhilHealth to update their membership records.

We reiterate that the use or submission of falsified, spurious, or fraudulent Solo Parent Identification Cards (SPICs) is strictly prohibited. Any person who uses or submits such documents may be subject to appropriate administrative, civil, and/or criminal liability under applicable laws, rules, and regulations.

For inquiries or clarifications, you may contact this Office at [contact details]. For your guidance and compliance.

Very truly yours,

[Name of Regional Vice President]

Regional Vice President

PhilHealth Regional Office _____

