SDOBAY-26-012518

Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF BAYBAY CITY

November 12, 2026

DIVISION MEMORANDUM
No. 960, s. 2026

CONDUCT OF DIVISION ORIENTATION ON DEPED ORDER NO. 023, S. 2026

To: School Heads of the 13 Identified SHS-Implementing Schools
All Others Concerned

1. Pursuant to DepEd Order No. 023, s. 2026, this Office shall conduct the Division Orientation on the Guidelines for the Strengthened Senior High School Work Immersion, Field Exposure (Off-Campus), and Arts Apprenticeship on **November 20, 2026** at BCDEC Hall A, Baybay City, Leyte, in preparation for the prospective deployment of Work Immersion learners in Term 3 of School Year 2026–2027.

2. The orientation aims to achieve the following objectives:
   a. Explain the pertinent policies on Work Immersion, Field Exposure (Off-Campus), and Arts Apprenticeship, including available delivery models, required learning hours, and learner deployment conditions;
   b. Clarify the responsibilities of school heads and designated focal persons in partner identification, the Memorandum of Agreement (MOA), training plans, learner orientation, consent, and protection; and
   c. Guide schools in preparing for Term 3 deployment, particularly learner supervision, attendance, assessment, documentation, monitoring, and completion requirements.

3. Participants shall be thirteen (13) school heads from the identified schools implementing the Senior High School Program and anticipating the deployment of Work Immersion learners for Term 3. Each participating school shall be represented by its school head.

4. For the school-level readiness discussion, participants are requested to bring available information on the projected number of Work Immersion learners,

possible partner institutions, the status of existing or proposed MOAs, and tentative deployment arrangements. These will serve as planning inputs for the orientation.

5. Immediate dissemination of and compliance with this Memorandum are desired.

MANUEL P. ALBAÑO PhD, CESO V
Schools Division Superintendent
11/12/24

Enclosures: None
Reference: DepEd Order No. 023, s. 2026
To be indicated in the Perpetual Index under the following subjects:

ORIENTATION *SENIOR HIGH SCHOOL* *WORK IMMERSION*

BAYBAY CITY DIVISION
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